



*Carl Scoggins Sr. Middle School*  
*Washington, D.C. Tour*  
*April 3 – 7, 2025*



**Organized by**  
**Son Tours, Inc.**



**All about . . . . .**

## **Son Tours, Inc.**

- ☒ American-owned Business  
for over 25 years
- ☒ Based in Duluth, Georgia but  
Serving schools nationwide
- ☒ Member of S Y T A  
(Student & Youth Travel Assn)
- ☒ A+ Ranking with the Atlanta  
Better Business Bureau



## **WHAT SETS SON TOURS APART**

- **Son Tours provides an Escort to meet each tour upon arrival and to be available during the tour**
  - Ensures quality and flexibility during entire tour
  - Provides oversight and direction in the event of required logistical changes to the tour
  - Each Escort is a Son Tours employee that is intimately involved in the formulation of all itineraries as well as being experienced and knowledgeable in each destination of your tour location



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- **We provide direct billing to the parents**
  - Frees Group Leader from having to deal with payments
  - No additional or hidden costs for direct billing
  - Payment due dates conveniently spaced
  - Invoices mailed 30 days before due date



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- **We provide professional licensed local guides**
  - Highly experienced and knowledgeable of the area
  - Adept at making last-minute changes to itineraries to ensure seeing all important locations



# Son Tours

## Washington DC

**April 3**  
**Thursday**

**HOTEL:** Embassy Suites Dulles  
44610 Waxpool Rd.  
Ashburn, VA 20147

**GUIDE:** Guide Service of Washington  
**MOTOR COACH:** American Coach

6:00a Depart school parking lot

12:00p Lunch enroute (\$15 cash allotment)

6:00p Dinner enroute  
Golden Corral or equivalent

9:00p Check into hotel  
Meet Son Tours staff member at  
Pentagon City Mall

9:00p Walk to Pentagon Memorial  
Depart for hotel

10:00p Security arrives

**April 4**  
**Friday**

7:30a Wake-up

8:30a Breakfast at hotel

9:30a Depart hotel

10:00a Udvar-Hazy Air & Space Museum  
14390 Air and Space Museum Pkwy,  
Chantilly, VA

12:00p Boxed lunches by Firehouse subs on  
the National Mall

9:30a Einstein Photo op

10:00a Holocaust Museum Appt (if available)

2:00p Free time to explore Natural History  
Museum  
American History Museum

5:30p Dinner at Elephant & Castle

6:30p Meet guide at Ronald Reagan Bldg  
Martin Luther King Memorial  
FDR Memorial  
Jefferson Memorial  
Kennedy Center rooftop

9:45p Guide departs/Depart for hotel

10:00p Security arrives





# Son Tours

## Washington DC

### April 5 Saturday

- 7:15a Wake up
- 8:00a Breakfast at hotel
- 8:45a Depart Hotel
- 9:30a White House Photo Op at Lafayette Square
- 10:00a Ford's Theater (if available)
- 11:30p Coach drop at Garfield Circle
- 12:00p US Capitol Tour Appt.
- 1:10p Lunch at Capitol Visitor Center [upgraded vouchers]
- 1:30p Meet guide at Capitol Visitor Ctr
- 2:00p US Supreme Court [walk-by]
- 2:30p Library of Congress
- 3:15p National Archives
- 4:30p Eisenhower Memorial
- 5:30p Dinner at Pentagon City Mall (vouchers)
- 6:30p Pentagon Memorial
- 7:30p Lincoln Memorial  
Korean Memorial  
Vietnam Memorial
- 9:30p Depart for Hotel /guide departs
- 10:00p Security arrives

### April 6 Sunday

- 7:15a Wake-Up
- 8:00a Breakfast Buffet at Hotel
- 8:45a Load luggage on coach
- 9:30a Watch Intro Film in Ford Theater  
Tour Mount Vernon Grounds  
Tour Museum
- 12:30p Lunch at Ronald Reagan Bldg (vouchers)
- 1:30p Meet Guide at Ronald Reagan Bldg
- 2:00p USMC Iwo Jima Memorial
- 2:30p Tour Arlington National Cemetery
- 4:15p Wreath Laying Ceremony [appt. if available]
- 5:00p Air Force Memorial
- 5:30p Depart for home/guide departs
- 7:00p Dinner at Golden Corral  
10320 Spotsylvania Ave  
(Exit 126 off I-95)

### April 7, Monday

- 7:00a Arrive school parking lot



# The Nuts & Bolts

of  
Enrollment







# Enrolling for the Tour

## *2 Ways to Enroll . . . .*

- ❖ With a Hard Copy Enrollment Form along with your check or money order for \$300 (or \$200 if you choose to opt out of the Hassle-Free Provision)
- ❖ Online through [www.son-tours.com](http://www.son-tours.com) with your credit card where you can make full or installment payments (online payment incurs a 4% surcharge.)

# Son Tours

## ENROLLMENT FORM

GROUP: Scoggins Middle (WDC)

THE SON TOURS WEBSITE IS NOT A SHOPPING CART WEBSITE. EACH TOUR IS REGISTERED SEPARATELY FOR CREDIT CARD SAFETY. WE DO NOT STORE YOUR CREDIT CARD INFORMATION, SO IF YOU HAVE PREVIOUSLY BEEN ON A SON TOURS TRIP, YOU WILL ALWAYS NEED TO SIGN UP ON THE NEW REGISTRATION FORM SECTION. YOU CAN USE THE SAME EMAIL, BUT YOU WILL NEED TO CREATE A DIFFERENT PASSWORD.

Enroll by mailing this form with your check made payable to: SON TOURS, Inc. ♦ PO Box 1839  
Duluth, GA 30096

OR

Enroll with a credit card and use  
Code: SCG25  
at [www.son-tours.com](http://www.son-tours.com). Online registration

NOTE: Invoices for subsequent payments will be sent via email. Please ensure Son Tours has your correct email address. You are responsible for payments on due dates whether or not you receive an invoice via email.

Participant's Full Name \_\_\_\_\_ ☐ Male ☐ Female ☐ Student ☐ Adult  
Please Print  
Parent/Guardian Name \_\_\_\_\_ Parent Cell \_\_\_\_\_  
Primary Email \_\_\_\_\_ Participant's Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

## HASSLE-FREE REFUND PROVISION

**Hassle-Free Refund (HFR) Benefits:** For your protection, you are offered HFR upon your Enrollment. The additional non-refundable fee for this provision — **\$100** — would be added to the trip price on your *initial deposit*. Participation in this provision **IS OPTIONAL**. This provision provides a TOTAL refund (minus the HFR fee) in the event that your tour is cancelled **for ANY reason**. Cancellation request must be submitted in writing no later than 72 hours prior to tour commencement. Failure to keep payments current per schedule below will negate the terms of the HFR provision.

If you choose to opt out of this provision, your deposit is **\$200** and your cancellation policy is provided on the back page of this form.

**IF YOU CHOOSE TO DECLINE THE HASSLE FREE REFUND PROVISION, PLEASE CHECK THIS BOX** ☐

I understand that this decision is binding and I risk forfeiting 100% of my payments in the event the tour is cancelled. If you choose NOT to accept the HFR provision, the Standard Cancellation Refund policy on page two of this form will apply. I understand that the deposit is always non-refundable.

PLEASE READ, SIGN, AND DATE (Required)

I have read and understand the terms and conditions as outlined on this Enrollment Form — both front and back.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Prices are based on **quadruple occupancy** for everyone [4 paying persons to a room]

- ♦ \$200 deposit due August 30, 2024 OR \$300 Includes OPTIONAL HFR Fee [\*\*see above]
- ♦ \$200 due Oct 15 ♦ \$200 due Nov 30 ♦ \$200 due Jan 15 ♦ \$189 due March 1
- ♦ If enrollment decreases from 40 minimum per coach to 35, the final balance will be **\$229**.
- ♦ If enrollment decreases from 35 minimum per coach to 30, the final balance will be **\$299**.

♦ **ADULTS ONLY** may choose single or double occupancy ♦  
PLEASE CHECK one of the following if you wish to purchase.

DOUBLE ☐ YES, I would like double occupancy. My payment is included with this deposit.  
For double occupancy please include an additional \$250 with your deposit.

SINGLE ☐ YES, I would like single occupancy. My payment is included with this deposit.  
For single occupancy please include an additional \$500 with your deposit.

**PLEASE NOTE:**

- \* *Tour has fixed capacity. Space is filled on a first-come, first-served basis (date of postmark on envelope)*
- \* **Be sure to keep a copy of this Enrollment Form for your records — your cancelled check is your receipt.**
- \* Remember - You are responsible for payment on the above dates, whether or not you receive an invoice via email.
- \* ALL additional fees — HFR provision fee and/or single/double occupancy payments fees — **must accompany** your deposit. If HFR fees are not paid with deposit, coverage will not be in effect.

**RETURNED CHECKS**

All returned checks will be subject to a **\$40 collection fee**. Checks will not be resubmitted to a bank. You will be required to pay all future payments by money order. If there is a waiting list and your original deposit check is returned, you will be placed on the waiting list and will forfeit your space.

**LATE PAYMENTS**

Late payments will be charged a fee of **\$40**. Delinquent accounts are subject to cancellation. If payment in full is not received by 60 days prior to group's departure, your tour space is not guaranteed.

**DISCIPLINE**

The designated group leader has full authority to send a student home if that student displays willful misconduct or criminal activity while on tour. By signing this form, the parent or guardian agrees to accept **all** financial liabilities for return arrangements for their child whether by train, bus (Greyhound) or airline. An assigned group escort will stay with this student until he/she boards the transportation for the return home.

**INSURANCE BENEFITS INCLUDED**

All overnight packages include: \$25,000 Emergency Evacuation/Repatriation, \$5,000 Accident/Sickness, Emergency Dental, Travel Assistance and \$500 Travel Delay. This reimbursable insurance will cover medical expenses that are so disabling as to reasonably cause a trip to be cancelled or interrupted which results in medically imposed restrictions as certified by a Physician at the time of loss preventing continued participation in the trip.

**LIABILITY DISCLOSURE**

Son Tours, Inc., and staff act only in the capacity of agents for the passengers in all matters pertaining to hotel accommodations, sightseeing tours and transportation whether by railroad, motor coach, or plane, and as such, they shall not be liable for any injury, personal injury, damage, loss, accident, delay, or irregularity which may be occasioned either by reason of any company or person engaged in conveying the passenger, or in carrying out the arrangements of the tour, or otherwise in connection therewith.

Son Tours reserves seats with most major carriers. (The passenger contract in use by each airline, when issued, shall constitute the sole contract between the airline and the purchaser of the tour.) In cases where seating demand deems it necessary, Son Tours does reserve the right to use charter flights. Due to available flight routings, we cannot guarantee non-stop flights. Because of space availability and sizes of available aircraft, we cannot guarantee that members of a group will all fly together on the same flight. In rare cases, groups may have an additional overnight due to flight space availability, routings, and legal connection times. Son Tours cannot be held responsible for changes in scheduling that airlines make, and does not take responsibility for any layovers due to these airline changes, or weather-related delays.

In the interest of giving students the most time possible on their tour, Son Tours will attempt to secure the earliest flights available. In the case of a lost ticket, the participant is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement. In cases of unforeseen disaster, all tours will be completed unless otherwise directed by the Department of State.

**GENERAL POLICY**

By signing this Enrollment Form, you give Son Tours the right to use any group photos taken during the tour (which could include you or your child) for promotional materials. Son Tours, Inc. reserves the right to make substitutions of comparable quality in the itinerary where necessary. We also reserve the right to change the dates of your tour if outside agents are unavailable such as airlines or motor coach vendors without penalty to Son Tours. If Son Tours changes your dates, you will be notified within 30 days of signing your contract. Any participant who cannot make the tour due to the date changes will be offered a full refund, less a \$50 administration fee. The right is also reserved to decline to accept or retain any person as a member of any party at any time.

**STANDARD CANCELLATION REFUND POLICY**

All cancellation requests **must be submitted in writing** either by **USPS mail, fax to (770) 813-4698, or email to [info@son-tours.com](mailto:info@son-tours.com)**, listing the group and participant's name, and the reason for cancellation with documentation provided. **Your original deposit is non-refundable.** Any balance paid, not including the non-refundable deposit, will be refunded in full for written cancellations prior to 91 days from the scheduled date of departure. A fee of 50% of the total tour price will be charged for cancellations postmarked 61-90 days from the scheduled date of departure. A fee of 60% of the total tour price will be charged for cancellations postmarked 46-60 days from the scheduled date of departure. **No refund will be given for cancellations postmarked 45 days or less from the scheduled departure date.**



## **INSURANCE INFORMATION**

### **All Overnight Packages include:**

- **\$5,000 Accident/Sickness**
  - Emergency Dental
  - Travel Assistance
- **\$25,000 Emergency Evacuation and/or Repatriation**
- **\$500 Travel Delay**

**This is a reimbursable insurance that will cover medical expenses you have paid for an injury that occurred while on tour.**

## TESTIMONIALS

***“My students had a great time on both trips and learned more than they ever dreamed. I appreciate the organization and the smoothness of the trips. Every year your quality of business and professional attitude show through. Thanks again, and I look forward to many more exciting adventures.”***

**—Michelle M., Pepperell Middle School**

***“Thanks for all the hard work and dedication to make this year’s Washington DC trip amazing and a complete success! I think the silly teacher chaperones had as much fun as the kids. It really was a pleasure working with you this year. Until next year....”***

**—Christa S., Jackson Middle School**

***“I want to personally thank you for a job well done! You were most patient with our many faxes, requests and worries. You truly did all you promised to do and renewed my faith in touring. You were truly a gift to our school.”***

**—Principal, Bethlehem Lutheran School**